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**ENROLMENT INFORMATION FOR PARENTS SEEKING ENROLMENT AT ST. FRANCIS XAVIER CATHOLIC SCHOOL, WHANGAREI**

## **Preference Enrolments**

### **State Integrated Schools select Preference students on the following grounds.**

The Agent for determining Preference is our local Parish Priest or his designated appointee. The School will therefore refer parents who wish to apply for a Preference Certificate to the St. Francis Xavier Parish in Whangarei. Families moving from another town or city should contact the Parish Office on 09 437 7902 to discuss the requirements for obtaining a Preference Certificate.

St. Francis Xavier Parish is now using an online form to allow parents and caregivers to apply for a Preference Certificate online. The form is available by clicking the following link

<https://www.whangareicatholic.org.nz/schools/preference-application/>

Once the form is completed and submitted, you will be contacted by the Parish Secretary to arrange an appointment with the Parish Priest.

An original Preference Certificate issued by St. Francis Xavier Parish, Whangarei, in the name of St. Francis Xavier Catholic School must accompany all enrolments applying under the Preference category. PLEASE NOTE: We are unable to accept Preference Certificates issued by other Parishes.

Eligibility for Preference of Enrolment is determined by the following criteria, as set down by the New Zealand Catholic Bishops' Conference:-

- 5.1 The child has been baptised Catholic, or preparing to be baptised.
- 5.2 The child's parents/guardians has already allowed one of the siblings to be baptised in the Catholic faith.
- 5.3 At least one of the parents/guardians is a Catholic, and although their child has not been baptised, the child's participation in the life of the school could lead to the parent having the child baptised.
- 5.4 With the agreement of the child's parents/guardians a significant familial adult in the child's life, such as a grandparent or an aunt or uncle undertake to support the child's formation in the faith and practices of the Catholic Church.
- 5.5 One or both of a child's non-Catholic parents/guardians are preparing to become a Catholic.

## **Non-Preference Enrolments**

### **State Integrated schools have places for Non- Preference students**

St. Francis Xavier Catholic School has a maximum 29 places for Non-Preference students (i.e; for those who do not qualify under the Preference criteria).

### **Non-Preference places criteria that apply to St. Francis Xavier Catholic School:**

1. Applicants accept that they will be attending a school of Special Character and that their place in the school is conditional on their participation in the programme.
2. The applicants accept that they will be required to pay Attendance Dues as set by the Proprietor, and these are not voluntary.

Places will be offered in accordance to the following order:-

1. The siblings of Non-Preference students already in the school.
2. Siblings of former Non-Preference students.
3. The children of staff or Board members who seek to enrol their children.
4. Non-Preference students coming from another integrated school with the same Special Character.
5. Children who want to participate in the Special Character programme of the school.

**Note:** The Principal, with the agreement of the Board of Trustees Chairperson, may prioritise students with exceptional circumstances above Criteria 4.

Non-Preference students who cannot be offered a place immediately, may choose to be placed on a waiting list. Students on this list are waitlisted by date and number, and will be contacted if places become available.

Enrolment information is also available in hard copy from our school office.

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